

**(D. Pharm, B. Pharm & M. Pharm)**

Approved by AICTE, PCI New Delhi, Government of Maharashtra, DTE Mumbai (Institute Code : 2572) and Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere & MSBTE Mumbai.

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## **Vishakha /Internal Complaint Committee**

Establishment of Internal Complaint Committee (ICC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016 \*

### **Duties/Responsibilities/ Activities of the committee.**

- To develop a responsive and accountable attitude among all the students in order to maintain a harmonious educational atmosphere in the Institute.

### **Discussion on policy making/ Framing.**

### **Grievance may be due to following reasons**

- Academic
- Non-Academic
- Grievance related to Victimization
- Grievance related to Attendance
- Grievance related to charging of fees
- Grievance regarding conducting of Examinations
- Harassment by colleague students or the teachers etc.

**The committee members are selected from the teaching/non-teaching staff members and with the regular meeting held the following procedure is framed.**

- The Student will report in written letter about their Grievance to any of the committee members.
  - Then the member who have been informed about the problem will report to all the other members of the committee.
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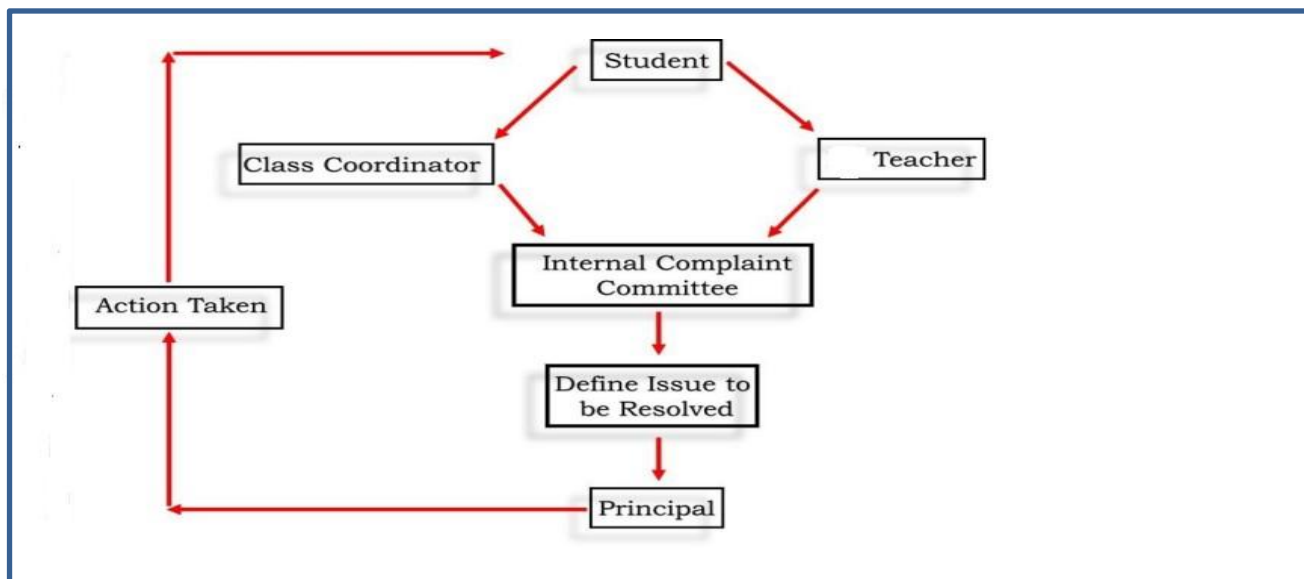
- A meeting will be held with all the committee members to discuss over the issue reported.
- Then the committee members will call the victim and the suspect and the matter will be heard in detail from both the ends separately.
- Then again a meeting will be held to discuss the issues with the point of view of both the person to take a proper action.
- Members will decide that the suspect or the victim needs counselling or not.
- Whether the suspect is really found guilty or not, and is there any scope of improvement.
- Then if found guilty, a written letter will be taken from the person who is proved guilty saying that what he have committee

**Composition**

Sr. No.	Name of members	Designation
1	Chaudhari Minal	Chairperson
2	Mangrule S.B	Member
3	Tapadiya G.G	Member
4	Ms.Kavita Wagh(NGO)	Member
5	Mrs.Sonali Bali(Advocate)	Member
6	Jyotishi Aditi	Teaching staff
7	Bhosle Pallavi	Teaching staff
8	Ranshing Renuka	Student representative
9	Kharat Priyanka	Student representative

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**Figure 1: Mechanism of working of Vishakha Committee / Internal Complaint Committee**